

# Vocational Education and Training



**2023**  
**VET Course Guide**

# Vocational Education and Training (VET) Pathways

**Vocational Education and Training (VET) is that part of education and training which provides accredited training in job related and technical skills to *INDUSTRY* STANDARD.**

Vocational Education and Training may be undertaken at school or through a registered training provider (RTO). The qualifications gained from VET are nationally accredited. The skills you gain will also allow you to enter the workforce and/or to move on to further vocational or academic studies. Certificate I to Advanced Diploma qualifications can be completed through VET.

Assessment in VET certificates is competency based. Competency-based assessment is the process of collecting evidence and making judgements on whether the student can consistently demonstrate knowledge and skill and the application of that knowledge and skill to the standard of performance required in the workplace.

VET courses are comprised of units of competency from nationally recognised qualifications under the *Australian Qualifications Framework*. St John's College delivers VET subjects in one of two ways:

- (a) Some courses are offered in partnership with other Registered Training Organisations e.g. TAFE. A partnership arrangement ensures that our students receive the best possible training available enhancing opportunities for further study or work. These subjects are timetabled within the regular school timetable and students attend classes both at the school and in other environments.
- (b) St John's College also makes available opportunities for students to enrol in VET qualifications external to the College e.g. TAFE Qld East Coast, Wynmet, Career Employment Australia, Kawana State College, etc. These courses are not a part of the College timetable, but students may apply to be enrolled in an "External Certificate" class within the College to enable them to complete their work in these courses in those lessons instead of choosing another subject. **NB: You CANNOT drop an Elective Subject unless you are enrolled in a Cert IV or higher.**

**Please see Summary Table of VET Courses on Offer.**

If students undertake VET subjects that generate certificates, their results are recognised as meeting the required national standards by TAFE, some Universities and other training organisations. Studying a VET course can earn students up to 8 credit points towards their QCE (Queensland Certificate of Education).

St John's College offers pathways in a range of trade and vocational training areas for students in Years 11 and 12. The programs are designed to provide students with practical training in their chosen field as well as providing valuable employability skills and opportunities to link with industry. Students develop a range of industry focused skills which prepares them for the workplace or further education and training.

## **Can I get into University if I have been studying a VET qualification?**

A VET Certificate at Level III or higher may be included as part of a student's ATAR. To be eligible for an ATAR, a student must have:

- satisfactorily completed an English subject
- completed five general subjects, or four general subjects plus one applied subject or VET course at AQF certificate III or above
- accumulated their subject results within a five-year period.

Each VET qualification level (certificate III or higher) will have a single scaled score that can be included in a student's ATAR. As an example, a Certificate III in Hospitality and a Certificate III in Laboratory Skills will each have the same scaled score; this will be regardless of the duration or area of study of the certificate III. It is expected that the scaled score for a completed VET diploma will be higher than that for a completed VET certificate IV, which in turn will be higher than the scaled score for a completed VET certificate III. (QTAC/ATAR, 2018). A Certificate III or higher can also be used as a stand-alone Entry Selection Rank for university entry. Currently, competency-based qualifications maximum selection ranks are:

- |  |                                     |
|--|-------------------------------------|
| • Completed AQF <b>Certificate III</b> | Maximum Selection Rank <b>68.00</b> |
| • Completed AQF <b>Certificate IV</b>  | Maximum Selection Rank <b>74.00</b> |
| • Completed AQF <b>Diploma</b>         | Maximum Selection Rank <b>82.00</b> |

[Current as of July 2021 - [UQ Selection Rank Information Sheet](#) ]

**NB: Students must consult the entry requirements of all universities being considered because there is a high degree of variance between each institution regarding the inclusion of a VET qualification in the ATAR or as a Stand-alone Entry Qualification. Check [QTAC](#) for Uni Prerequisites, Assumed Knowledge & Recommended Study.**

There are many pathways for entry to university, TAFE or other learning institutions. The College's Pathways Coordinator can help you understand your alternatives, but students are also encouraged to make their own enquiries with individual tertiary institutions they are interested in attending.

### **Additional information relating to VET courses.**

- Most Certificate I and II Courses ARE FUNDED UNDER VETiS (Vet in Schools) funding by the Qld Government. As such, students can only enrol in ONE VETiS funded course in Year 11 or Year 12. It is important that all students seek advice from the Pathways Coordinator BEFORE enrolling in any VET course. NB: One of these courses can reduce a full-time apprenticeship by up to 6 months.
- Any Certificate level courses undertaken which involve an external RTO may incur material and/or tuition fees unless they are fully VETiS funded. These costs are in addition to any school fees charged by St John's College.

### **School Based Apprenticeships and Traineeships**

School Based Traineeships or Apprenticeships (SATS) can be undertaken during the Senior Phase of Learning. These are endorsed training packages, based on industry standards that

can lead to nationally recognised qualifications under the Australian Qualifications Framework (AQF).

School Based Traineeships or Apprenticeships (SATS) are an ideal way for students to gain information and an insight into the world of employment while they are studying for their Queensland Certificate of Education (QCE). They also allow the opportunity to accumulate up to 8 points towards their QCE for a successfully completed traineeship or partially completed apprenticeship at the end of Year 12.

Students may apply for a School-Based Traineeship or Apprenticeship from Term 4, Year 10 only if this has been identified in the SET Plan as the best pathway for them and it is part of a study program that continues through until the end of Year 12. There is no guarantee that such an activity will be approved by the College – in fact, it is rare that it will be approved in Year 10. Special circumstances will be required to achieve such an approval.

A SAT must impact a student's timetable by attending school 4 days a week with 1 day in Industry. Students on an Electrotechnology (electrical) SAT must work 1 day/week plus an extra day/week to be worked during school holidays (80 paid days/year) on the job and complete a minimum of 4 weeks off the job training per year. *(Please note that for an electrical School Based Apprenticeship a student must have passed English, Maths and Science in Year 10 and it must be approved by ESQ).*

For all SATS, a legally-binding, training contract must be signed by the student, employer (either direct or a group trainer) and an apprenticeship centre to protect the interests of all parties. Students who undertake a SAT must be paid award wages for their age, year level and type of certificate they are studying towards. The wage rate also depends on whether the organisation is a State or Federal registered business.

The good news is that apprenticeships and traineeships are competency based, which means that in most cases, the faster that you can learn and apply new skills, the sooner you can gain your qualification. A vocational certificate is awarded at the end of both the school and on-the-job components.

Any student who chooses to undertake these training options will be expected to catch up any work missed from their school subjects in their own time. For Year 11 and 12 students, this may include the three Access classes which are allocated each week at the College. **It is an expectation that students undertaking these options will continue to study six subjects within the College timetable – there will be NO additional “study” or “free” lessons allowed except in cases of documented and proven hardship or extenuating circumstances. Some students may be eligible to apply for participation in an “External Certificate” class when undertaking these traineeships – but acceptance into these classes is based on an application process. Such classes have additional workload, behavioural and completion of assessment requirements attached to them.**

### **Benefits for school students**

SATS allow students in Years 11 and 12 to:

- Work as paid employees receiving the Industry Award wage.
- Progress towards completing a nationally recognised qualification.
- Gain up to 8 points on their Queensland Certificate of Education (QCE).

To qualify a student must:

- Still be attending school.
- Will be undertaking a minimum of 375 hrs (50 days) paid employment (80 paid days for the Electrotechnology & Hospitality Industries) – some of which may be required to be completed on weekends and/or holiday times.
- Undertake some part of the qualification (i.e. either training or work) during normal school hours (A SAT must impact a student's timetable).
- Meet the requirements put in place by St John's College for participating in these activities – including making satisfactory academic progress in all subjects and demonstrating good behaviour and a positive attitude within the College.

As a School-Based Apprentice or Trainee you:

- Can still obtain a Senior Statement and achieve a Selection Rank.
- Will normally work one set day per week (currently Thursdays but this may be Friday subject to negotiation before signing up), with the option of also working after school hours, on weekends or during your school holidays.
- Are expected to catch up any schoolwork which is missed through your absence to undertake this training during school times.

SATs help young people to undertake a variety of pathways for their future ... whether it's a full-time job, a trade career, university, TAFE or other training. The workplace skills and confidence they gain during their SAT provide a solid foundation for any career.

### ***What is the difference between an apprenticeship and a traineeship?***

School-Based Apprenticeships are at Certificate III level and traditionally focus on trade-based industries, such as electrical, building and construction, cooking, automotive, hairdressing and engineering. School-Based Apprentices work towards completing their first year of a full-time apprenticeship during their senior years at school. Training is provided either on or off the job by the employer and a Supervising Registered Training Organisation (SRTO).

Most trades will do up to a five (5) week training block at TAFE which will include time out of school. *(It is expected that students undertaking these courses catch up any schoolwork which is missed in their own time)*. Apprenticeships will be converted to full-time apprenticeships post Year 12.

School-Based Traineeships are available at Certificate II level and above and are of between one year and three years in duration. They generally cover all other industries that do not require a trade certificate such as business, retail, hospitality, IT and tourism. The student also needs to complete 375 hours (50 paid days) (80 days for Hospitality) per year of the traineeship as well as successfully complete module booklets or online which are provided by a Registered Training Organisation (RTO).

Traineeships may be completed earlier if all requirements are met by the student, and it is recommended that a School-Based Traineeship be completed prior to graduating in Year 12. Non-completed traineeships will be converted to full time traineeships post Year 12.

## How do I find out more?

- (a) St. John's College Contact:  
**Ms Bernadette Natoli** – Pathways Coordinator  
Phone: (07) 5441 5666  
Email: [bnatoli@bne.catholic.edu.au](mailto:bnatoli@bne.catholic.edu.au)

**NOTE – ALL STUDENTS WHO ARE PROPOSING THAT THEY WILL UNDERTAKE ANY ACTIVITY WHICH REQUIRES THEIR ATTENDANCE OUT OF SCHOOL DURING THE SCHOOL WEEK, AND ALL NON-ATAR STUDENTS, WILL NEED TO ATTEND A SET PLAN INTERVIEW WITH THE PATHWAYS COORDINATOR.**

- (b) Visit: <http://www.apprenticeshipsqld.com.au/>
- (c) Queensland Curriculum & Assessment Authority (QCAA)  
Yr 11 & 12: Information for Parents & Carers  
[Level 7, 154 Melbourne St, South Brisbane,](#)  
PO Box 307 Spring Hill Qld 4004  
Phone: (07) 3864 0299  
Email: [office@qcaa.qld.edu.au](mailto:office@qcaa.qld.edu.au)  
Web: <https://www.qcaa.qld.edu.au/senior> and  
<https://www.qcaa.qld.edu.au/senior/vet>
- (d) QTAC Ltd.  
Phone: 1300 GO QTAC (1300 467 822)  
Web: [www.qtac.edu.au](http://www.qtac.edu.au)
- (e) Queensland Universities and TAFE Queensland:  
Australian Catholic University - [www.acu.edu.au](http://www.acu.edu.au)  
Bond University - [www.bond.edu.au](http://www.bond.edu.au)  
Central Queensland University - [www.cqu.edu.au](http://www.cqu.edu.au)  
Griffith University - [www.griffith.edu.au](http://www.griffith.edu.au)  
James Cook University - [www.jcu.edu.au](http://www.jcu.edu.au)  
Queensland University of Technology - [www.qut.edu.au](http://www.qut.edu.au)  
TAFE Queensland - <https://tafeqld.edu.au/>  
The University of Queensland - [www.uq.edu.au](http://www.uq.edu.au)  
University of Southern Queensland - [www.usq.edu.au](http://www.usq.edu.au)  
University of the Sunshine Coast - [www.usc.edu.au](http://www.usc.edu.au)

The VET Handbook is also available electronically on the St John's College Careers [website](#)

**For specific information about Vocational Education and Training courses at our school click here**

**VET COURSES WHICH ST JOHN'S COLLEGE WILL BE AIMING TO SUPPORT AS PART OF THE TIMETABLING ARRANGEMENTS IN 2023 (SUBJECT TO CONFIRMATION AND PARTNERSHIP ARRANGEMENTS BEING PUT IN PLACE PRIOR TO 2023)**

- Diploma of Business
- Certificate IV Crime and Justice
- Cert III in Screen and Media
- Certificate III in Engineering – Technology

**WHAT IF I AM INTERESTED IN ANOTHER COURSE WHICH IS AVAILABLE BUT IS NOT INCLUDED IN THE LIST ABOVE?**

- Make an appointment with the Pathways Coordinator BEFORE you undertake any enrolment procedures. You will need to get approval to participate in the activity from St John's College before you are able to enrol.
- If the course requirements are going to cause you to miss any school time to undertake this course, you will need to make an Application for Alternative Learning Plan and have this approved. This should occur before you apply for the course as well.
- Once you have been accepted into the course, you are required to pass on all enrolment information to the Pathways Coordinator.
- Upon successful enrolment and commencing the course, you may be eligible to apply to join an "External Certificate" class as part of your timetable. You will need to see the Assistant Principal (Curriculum) to discuss this further.

**VET Courses which may be on offer at St John's College for 2023 but are not part of the school timetable (subject to confirmation – no guarantees are made at this time that all of these courses will be available to students in 2023)**

This is a summary only and you must read the 2023 Course Guide for specific details and requirements of each course.

<b>RTO Number &amp; Name</b>	<b>Qualification Code, Level &amp; Name</b>	<b>Delivery Mode</b>	<b>Delivery Location</b>	<b>More Information</b>
RTO: 30770 <b>Aviation Australia</b>	MEA20518 - Cert II in Aircraft Line Maintenance	Face-to-face	Nambour TAFE	<b>VETis funded.</b> See brochure at end of course guide. <b>Students to attend this course at Nambour TAFE.</b>
<b>Kawana State College</b> In partnership with Connect 'n Grow (RTO: 40518)	HLT23215 – Certificate II in Health Support Services HLT33115 – Certificate III in Health Services Assistant + Assisting in nursing work in acute care (AIN)	Face-to-face	Kawana State College	<ul style="list-style-type: none"> <li>• Certificate II <b>VETis Funded</b></li> <li>• Certificate III – <b>Fee for Service</b></li> <li>• The option of undertaking the AIN component is not compulsory, (must be vaccinated)</li> </ul> <p><b>See brochure at end of Course Guide</b></p> <p><b>Students to attend this course at Kawana Waters State College.</b></p>
RTO: 31981 <b>Prestige Service Training</b>	BSB50120 – Diploma of Business CUA31015 – Cert III in Screen & Media	Online  Online	St John's College  Online	See brochures at end of Course Guide  <b>The Diploma of Business is scheduled within the school timetable.</b>
RTO 32123 <b>Unity College</b>	10283NAT – Certificate IV in Crime & Justice	Blended	St John's College	<a href="#">Enrol Now page</a> See brochure at end of Course Guide <b>Online Course with scheduled workshops</b>



Sunshine Coast Technical Trade Training Centre (SCTTTC)	CPC10111 - Certificate I in Construction	Face-to-face	Caloundra	<p><b>Certificate I &amp; II courses are VETis Funded</b></p> <p><b>NB: Additional cost involved with Certificate III courses.</b></p> <p>See brochures at end of Course Guide for more information.</p> <p><b>Students to attend these courses at the Sunshine Coast Technical Trade Training Centre.</b>  <a href="https://sunshinecoastttc.eq.edu.au/programs-and-activities">https://sunshinecoastttc.eq.edu.au/programs-and-activities</a></p> <p><b>NB: Certificate III Aviation fees TBC. Contact SCTTTC directly.</b></p>
	UEE22011 - Certificate II in Electrotechnology (Career Start)	Face-to-face	Caloundra	
	AUR20716 - Certificate II in Automotive Vocational Preparation	Face-to-face	Caloundra	
	52700WA – Certificate II in Plumbing	Face-to-face	Caloundra	
	AVI30419 – Cert III in Aviation (Remote Pilot)	Face-to-face	Caloundra	
RTO: 0677 Career Employment Australia	AUR20716 - Certificate II in Automotive Vocational Preparation	Face-to-face	Nambour	<p><b>VETis Funded</b></p> <p>See brochure at end of Course Guide</p> <p><b>Students to attend this course at Unit 1 / 19 Windsor Road, Burnside.</b></p>
RTO: 0677 Wynmet (in partnership with Career Employment Australia)	52700WA - Certificate II in Plumbing (includes Cert II in Construction Pathways)	Face-to-face	Nambour	<p><b>VETis Funded</b></p> <p>See brochure at end of Course Guide</p> <p><b>Students to attend these courses at Unit 1 / 19 Windsor Road, Burnside.</b></p>
RTO:0677 – Wynmet	CPC10120 - Certificate I in Construction	Face-to-face	Nambour	<p><b>VETis Funded</b></p> <p>See brochure at end of Course Guide.</p>

RTO:0677 <b>Wynmet</b>	RII20120 – Certificate II in Resources and Infrastructure Work Preparation	Face-to- face	Nambour	<b>VETis Funded</b> See brochure at end of Course Guide  <b>Students to attend this course at Unit 1 / 19 Windsor Road, Burnside.</b>
RTO:0275 <b>TAFE Skills Tech</b>	MEM30505 – Certificate III Engineering - Technical	Face-to- face	St John’s College Nambour	<b>Included in school fees.</b> See brochure at end of Course Guide.

## HLT33115 - Certificate III in Health Services Assistance (including HLT23215 - Certificate II in Health Support Services)

**VET Course**



The RTO delivering this course is Connect 'n' Grow. (RTO #40518)  
User pay fees will apply if Vocational Education and Training in Schools (VETiS) subsidy has been accessed. A student may only access with funding for one approved qualification. See Fees and Eligibility section for more details.

### Qualification Description

Health and community services training is linked to the largest growth industry in Australia, estimated to grow by 20% over the next five years. These programs combine to provide students with entry level skills necessary for a career in the health sector and also provide a pathway to pursue further study. Skills acquired in this course include first aid effective communication, workplace health and safety, infection control, understanding common medical terminology conducting health checks, recognising healthy body systems and working with diverse people.

### Pathways

Potential options may include:

- Various Certificate IV qualifications
- Diploma of Nursing
- Bachelor Degrees (B. Nursing)
- Entry level employment within the health industry.

### Entry requirements

There are no entry requirements to commence the first year of this qualification; however successful completion of the Certificate II in Health Support Services is required to continue into the Certificate III coursework.

International students may be able to enrol depending on their visa and/or the school's CRICOS registration. Contact the VET Coordinator for more information.

### Duration and location

This is a two-year course delivered on site to senior school students and in partnership with Connect 'n' Grow.

### Course units

Year 1 (Certificate II units)	
HLTWHS001	Participate in workplace health and safety
BSBWOR202	Organise and complete daily work activities
BSBINM201	Process and maintain workplace information
HLTINF001	Comply with infection prevention and control policies and procedures
HLTHSS003	Perform general cleaning tasks in a clinical setting
HLTHSS005	Undertake routine stock maintenance

CHCCOM005	Communicate and work in health or community services
BSBCUS201	Deliver a service to customers
CHCCOM001	Provide first point of contact
CHCCCS010	Maintain a high standard of service
CHCCCS020	Respond effectively to behaviours of concern
CHCDIV001	Work with diverse people

Year 2 (Certificate III units)	
HLTAAP001	Recognise healthy body systems
BSBMED301	Interpret and apply medical terminology
CHCCCS015	Provide individualised support
BSBWOR301	Organise personal work priorities and development
HLTAID011	Provide first aid
HLTAID009	Provide cardiopulmonary resuscitation
BSBMED303	Maintain patient records
CHCCCS009	Facilitate responsible behaviour
HLTWHS002	Follow safe work practices for direct client care

## Delivery modes

A range of delivery modes will be used during the teaching and learning of this qualification. These include:

- Face-to-face training
- Practicals and scenarios
- Online learning

## Assessment

Assessment is competency based. Assessment techniques include:

- Observation
- Folios of work
- Questionnaires
- Written and practical tasks

## Work experience

Students are highly encouraged to complete a minimum of 20 hours work experience in a health or community service facility to strengthen their skills, knowledge and employability.

Connect 'n' Grow considers industry experience to be a very important inclusion of the Certificate III qualifications.

## RTO Obligation

Students will be provided with every opportunity to complete this qualification. Employment is not guaranteed upon completion. Students deemed competent in all units of competency will be awarded

the qualification and a record of results by Connect 'n' Grow. Students who achieve at least one unit of competency (but not the full qualification) will receive a Statement of Attainment.

## Fees

The total cost of these courses is \$550.

Students may be able to access funding to help subsidise the cost of their training. Contact the VET Coordinator to explore potential options.

Student Resource Scheme Years 11 & 12 = \$263		
Items supplied through the user pays fee	Items supplied through SRS Parent charge (\$263) plus the Government Textbook Allowance (\$295)	To be supplied by Parent
<p>A user pays fee of \$550 applies to this subject:</p> <p>HLT33115 Certificate III in Health Services Assistance + HLT23215 Certificate II in Health Support Services</p> <p>Please see Fees and Eligibility Section for full clarification of costs.</p>	<p>Materials for Classroom activities:</p> <ul style="list-style-type: none"> <li>Personal Laptop</li> </ul> <p>(Private school issued Laptops will not connect to the network)</p>	<p>Cert III \$550</p> <p>Cert II - Students may be able to access funding to help subsidise the cost of their training. Contact the VET Coordinator to explore potential options.</p> <p>Payment is due prior to commencement of course.</p> <p>Please contact the College if a payment plan is required. Payment is non-refundable at the end of Week 3 in Term 1.</p>

# HLT33115 - Certificate III in Health Services Assistance (Assisting in nursing work in acute care) (including HLT23215 - Certificate II in Health Support Services)

VET Course



Connect 'n' Grow  
RTO #40518

The RTO delivering this course is Connect 'n' Grow. (RTO #40518)

User pay fees will apply if Vocational Education and Training in Schools (VETiS) subsidy has been accessed. A student may only access with funding for one approved qualification. See Fees and Eligibility section for more

## Qualification Description

Health and community services training is linked to the largest growth industry in Australia, estimated to grow by 20% over the next five years. These programs combine to provide students with entry level skills necessary for a career in the health sector and also provide a pathway to pursue further study. Skills acquired in this course include first aid effective communication, workplace health and safety, infection control, understanding common medical terminology conducting health checks, recognising healthy body systems and working with diverse people.

Electives are packaged in this course offering to provide a qualification with a specialisation in assisting in nursing work in acute care.

## Pathways

Potential options may include:

- Various Certificate IV qualifications
- Diploma of Nursing
- Bachelor Degrees (B. Nursing)
- Entry level employment within the health industry.

## Entry requirements

There are no entry requirements to commence the first year of this qualification; however successful completion of the Certificate II in Health Support Services is required to continue into the Certificate III coursework.

International students may be able to enrol depending on their visa and/or the school's CRICOS registration. Contact the VET Coordinator for more information.

## Duration and location

This is a two-year course delivered on site to senior school students and in partnership with Connect 'n' Grow.

## Course units

Year 1 (Certificate II units)	
HLTWHS001	Participate in workplace health and safety
HLTINF001	Comply with infection prevention and control policies and procedures
CHCCOM005	Communicate and work in health or community services
CHCCCS010	Maintain a high standard of service
CHCCCS020	Respond effectively to behaviours of concern
CHCDIV001	Work with diverse people

Year 2 (Certificate III units with specialisation)	
HLTAAP001	Recognise healthy body systems
BSBMED301	Interpret and apply medical terminology
CHCCCS015	Provide individualised support
BSBWOR301	Organise personal work priorities and development
HLTAID009	Provide cardiopulmonary resuscitation
HLTAID011	Provide First Aid
CHCCCS009	Facilitate responsible behaviour
HLTAIN001	Assist with nursing care in an acute care environment
HLTAIN002	Provide non-client contact support in an acute care environment
CHCCCS026	Transport individuals
CHCCCS002	Assist with movement

## Delivery modes

A range of delivery modes will be used during the teaching and learning of this qualification. These include:

- Face-to-face training
- Practicals and scenarios
- Online learning

## Assessment

Assessment is competency based. Assessment techniques include:

- Observation
- Folios of work
- Questionnaires
- Written and practical tasks
- Clinical skills logbook

## Work placement

To achieve this qualification with this specialisation, a minimum of 80 hours of work placement, supervised by a registered nurse with current AHPRA registration, must be completed.

## RTO Obligation

Students will be provided with every opportunity to complete this qualification. Employment is not guaranteed upon completion. Students deemed competent in all units of competency will be awarded the qualification and a record of results by Connect 'n' Grow. Students who achieve at least one unit of competency (but not the full qualification) will receive a Statement of Attainment.

## Fees

The total cost of this course is \$350.

Students may be able to access funding to help subsidise the cost of their training. Contact the VET to explore potential options.

Student Resource Scheme Years 11 & 12 = \$263		
Items supplied through the user pays fee	Items supplied through SRS Parent charge (\$263) plus the Government Textbook Allowance (\$295)	To be supplied by Parent
<p>A user pays fee of \$900 applies to this subject:</p> <p>HLT33115 Certificate III in Health Services Assistance (Assisting in nursing work in acute care) + HLT23215 Certificate II in Health Support Services</p> <p>Please see Fees and Eligibility Section for full clarification of costs.</p>	<p>Materials for Classroom activities:</p> <ul style="list-style-type: none"> <li>Personal Laptop</li> </ul> <p>(Private school issued Laptops will not connect to the network)</p>	<p>Cert III \$850</p> <p>Cert II - Students may be able to access funding to help subsidise the cost of their training. Contact the VET Coordinator to explore potential options.</p> <p>Payment is due prior to commencement of course.</p> <p>Please contact the College if a payment plan is required. Payment is non-refundable at the end of Week 3 in Term 1.</p>



**Prestige Service Training**  
**Diploma of Business**  
BSB50120



# FAST START your CAREER!!!

with Prestige Service Training.

Whether you want to work in the business sector or choose to change industries, business skills are needed in every industry. Regardless of your career pathway, this course can help you! Graduate school with real-world skills.

The 'PRESTIGE-ous' Diploma of Business invites you into life after school, well equipped with the confidence to take on your career goals. Learn and practice transferable skills like; managing personal and professional development, developing critical thinking in others, facilitating continuous improvement and managing budgets and financial plans.

Our qualified trainers, with current industry experience, will mentor you through your 'In School' program with face to face lessons and extra tutorial support if needed.

Upon successful completion of the program, you will earn a nationally recognised qualification, a Diploma of Business.

**What are you waiting for? Enrol today, and prepare yourself for success no matter what path you choose.**

## FAST FACTS



BSB50120  
Diploma of Business



18-month program  
Three lessons per week  
at school



Contributes points  
towards GCE and ATAR<sup>1</sup>



Cost: \$2499<sup>2</sup>  
(payment plans available)



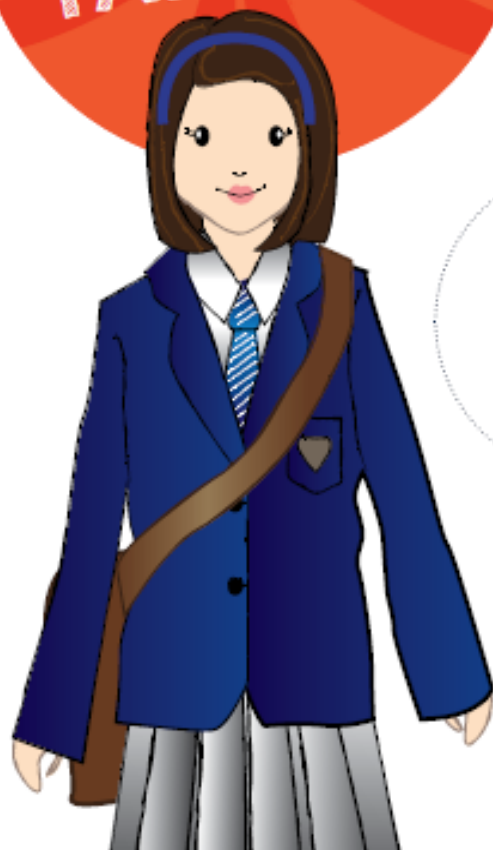
<sup>1</sup>'In School' option doesn't  
suit you, find out how to  
complete with our 'After  
School' program



Prestige Service Training (07) 5667 7224 | [learnmore@psf.edu.au](mailto:learnmore@psf.edu.au) | [www.psf.edu.au](http://www.psf.edu.au)

# Diploma of Business

## PRESTIGE PATHWAYS



Diploma of Business contributes towards your QCE and ATAR!



Continue learning with Prestige Service Training short courses or start a new Diploma!!



**POSSIBLE JOBS IN:**

- Administration
- Accounting
- Marketing
- Retail
- Banking
- Finance
- Human Resources



Diploma of Business may lead to University credits!

### Units of Competency:

<b>BSBCRT511</b>	Develop critical thinking in others
<b>BSBFIN501</b>	Manage budgets and financial plans
<b>BSBOPS501</b>	Manage business resources
<b>BSBSUS511</b>	Develop workplace policies and procedures for sustainability
<b>BSBXCM501</b>	Lead communication in the workplace
<b>BSBHRM525</b>	Manage recruitment and onboarding
<b>BSBOPS504</b>	Manage business risk
<b>BSBPMG430</b>	Undertake project work
<b>BSBPEF501</b>	Manage personal and professional development
<b>BSBSTR502</b>	Facilitate continuous improvement
<b>BSBMKG541</b>	Identify and evaluate marketing opportunities
<b>BSBCMM411</b>	Make a presentation

Total units: 12 - 5 cores PLUS 7 electives to suit outcome

### Eligibility and Fees:

Students must be aged 15 years or above, currently studying at an Australian school and an Australian or New Zealand citizen and must have access to a laptop/computer and internet.

Cost: \$2499<sup>2</sup>

Payment plans are available.

Visit **Study Loans website**: <https://studyloans.com.au/education-providers/prestige-service-training/#main>

Information is subject to change, including start dates and course details. Whilst every attempt is made to ensure that information is accurate and up to date at the time of printing and distribution, some information is subject to change without notice. 1. Please refer to QTAC website for further information. 2. Prestige Service Training does not collect more than \$1500 at any one time.





# START YOUR MEDIA CAREER here!

with Prestige Service Training.

If you're stressed trying to fit another subject into your already packed timetable or your school doesn't have the option for it ... never fear, you can join this program with us after school hours!

Explore your creativity while getting a head start in a dynamic industry. Express yourself, build an audience, become an influencer.

The 'PRESTIGE-ous' Certificate III in Screen and Media equips you with the skills to demonstrate your capacity to work effectively in the creative arts industry. Skills such as; creative thinking, research and writing, vision and sound editing, camera techniques and animation. Throughout the course, you will be engaged with relevant projects involving photography, video, visual design, text and scripts.

Our qualified trainers, with current industry experience, will mentor you through your 'After School' program with face to face lessons and extra tutorial support if needed.

Upon successful completion of the program, you will earn a nationally recognised qualification, a Certificate III in Screen and Media.

What are you waiting for? Enrol today, we will help you achieve your goals and guide you in the right direction for an epic media career.

## FAST FACTS



CUA31015 Certificate III in Screen and Media



12-month program  
Every Tuesday  
3:30pm - 5:30pm



Campus - Southport  
Central Building 3G, Level 4,  
27 Garden St



ENROL ANYTIME!  
Rolling intake



Contributes points  
towards GCE and ATAR!



Cost: \$1320  
(payment plans available)



Certificate III  
in Screen and Media

# PRESTIGE PATHWAYS



## CERTIFICATE III QUALIFICATION

Start studying now!  
By the time you finish High School  
you could be one step ahead of  
the rest with a Certificate III in  
Screen and Media



## FINISH HIGH SCHOOL

With a Certificate III in  
Screen and Media



## LEARN MORE

Continue learning  
with Prestige Service  
Training short courses or  
start a Diploma!!



## START WORKING

### POSSIBLE JOBS IN:

- Camera and lighting assistant
- Community radio programmer and presenter
- Sound technician
- Media professional
- Web designer
- 3D modeller
- 3D animator



## GO TO UNIVERSITY

May help you when  
applying for university<sup>1</sup>

### Units of Competency:

- |           |  |
|-----------|--|
| BSBCRT301 | Develop and extend critical and creative thinking skills |
| BSBWH5201 | Contribute to health and safety of self and others       |
| CUAIND301 | Work effectively in the creative arts industry           |

Total units: 11 - 3 core PLUS 8 electives to suit outcome

### Eligibility and Fees:

Students must be aged 15 years or above, currently studying at an Australian school and an Australian or New Zealand citizen and must have access to a laptop/computer and internet.

Cost: \$1320<sup>2</sup>

Payment plans are available.

Visit Study Loans website: <https://studyloans.com.au/education-providers/prestige-service-training/>

Information is subject to change, including start dates and course details. Whilst every attempt is made to ensure that information is accurate and up to date at the time of printing and distribution, some information is subject to change without notice. 1. Please refer to QTEAC website for further information. 2. Prestige Service Training does not collect more than \$1500 at any one time.



**CERTIFICATE II in ELECTROTECHNOLOGY (Career Start UEE22020)**

**QCE Points 4**

Course Delivered by Australian Trade Training College —RTO Code: 31339



**1 year** – Including 80 hours Structured Workplace Learning in Electrotechnology

ie. Electrical, Air Conditioning & Refrigeration, Cleantech Industries (Solar, Wind power etc)

This course is offered as a prevocational program for students focused on apprenticeships as their future pathway. Students require high level maths skills or able to demonstrate a high level of achievement in Junior Maths and taking General Maths). This course consists of eight core units and four elective units which will include a General Safety Induction course (CPCWHS1001 – White Card). The White Card is a necessity for all tradespeople enabling them to work on construction sites in Queensland. Units of competency are listed below :

- CPCWHS1001 Prepare to work safely in the construction industry
- UEECD0007 Apply work health and safety regulations, codes and practices in the workplace
- UEECD0009 Carry out routine work activities in an energy sector environment
- UEECD0021 Identify and select components, accessories and materials for energy sector work activities
- UEECD0038 Provide solutions and report on routine electrotechnology problems
- UEECD0046 Solve problems in single path circuits
- UEECD0052 Use routine equipment/plant/technologies in an energy sector environment
- UEERE0021 Provide basic sustainable energy solutions for energy reduction in residential premises
- UEECD0008 Carry out preparatory energy sector work activities
- UEECD0019 Fabricate, assemble and dismantle utilities industry components
- UEECD0020 Fix and secure electrotechnology equipment
- BSBCUS201 Deliver a service to customers



Upon successful completion of a Certificate II Electrotechnology, the students are eligible for credit transfers on some of the units of competency toward their Electrical Apprenticeship which is at Certificate III level.

**Course Cost:** SCTTTC \*fees apply (tbc): \$495 state school students + \$300 co-contribution non state school students . Fees include: Delivery, Extension Learning Program, SWL Support, and Uniform. This course is a subsidised course and only one subsidised course can be taken over the duration of year 11 & 12.

**Career Outcomes**

This course will assist Students seeking a career as a:

- ⇒ Electrical Trades Assistant
- ⇒ Electrician (General)
- ⇒ Air Conditioning & Refrigeration Mechanic
- ⇒ Electrical Fitter
- ⇒ Electronics & Communications Tradesperson
- ⇒ Electrical Instrumentation Tradesperson
- ⇒ Fire Protection Electrician
- ⇒ Renewable Energy Tradesperson

**Pathway Options**

After completion of Certificate II in Electrotechnology

Students may consider further post graduate study in:

- ◇ Certificate III in Electrotechnology (Apprentice Electrician)
- ◇ Certificate III Air Conditioning & Refrigeration
- ◇ Certificate III in Electronics & Communication
- ◇ Certificate III Instrumentation and Control
- ◇ Certificate III in Appliance Service

Further studies at Certificate IV, Diploma or Advanced Diploma Level are optional for Electrotechnology Tradespeople.

*Information correct at time of printing. \* Course fees are approximate and to be confirmed*

**CERTIFICATE I in CONSTRUCTION (CPC10120)**
**QCE Points 3**

Course Delivered by Australian Trade Training College —RTO Code: 31339


**1 year – 80 hours Structured Workplace Learning in Building & Construction**

This course provides an introduction to the construction industry, its culture, occupations, job roles and workplace expectations. The units of competency cover essential work health and safety requirements, the industrial and work organisation structure, communication skills, work planning, and basic use of tools and materials.

Our comprehensive training focuses on general construction skills & workplace preparation. Students will enjoy applying their skills and knowledge to practical construction projects and on completion of the course, students will have the ability to tackle a wide range of on-site duties. These duties will include working safely in the construction industry, planning and organising work, conducting workplace communication, carrying out measurements and calculations, handling construction materials, and many other on site essentials.

This course consists of eight core units and three elective units which include a General Safety Induction course (White Card) (necessity to work on construction sites in Queensland) along with a Basic First Aid certificate. Units of competency are listed below:

Students will develop skills in: Core (c) Elective (e)

- CPCCWHS2001 Apply WHS requirements, policies and procedures in the construction industry (c)
- CPCCWHS1001 Prepare to work safely in the construction industry (c) [White Card]
- CPCCOM1013 Plan and organise work (c)
- CPCCVE1011 Undertake a basic construction project (c)
- CPCCOM1012 Work effectively and sustainably within the construction industry (c)
- CPCCCM2005 Use construction tools and equipment (c)
- CPCCCM2004 Handle construction materials (c)
- CPCCCM1011 Undertake basic estimation and costing (c)
- CPCCCM2006 Apply basic levelling procedures (e)
- CPCCCM1015 Carry out measurements and calculations (e)
- CPCCCM2001 Read and interpret plans and specifications (e)



**Course Cost:** SCTTTC \*fees apply (tbc): \$495 state school students + \$300 co-contribution non state school students.

**Fees include:** Delivery, Extension Learning Program, SWL Support, and Uniform. This course is a subsidised course and only one subsidised course can be taken over the duration of year 11 & 12.

**Career Outcomes**

This course will assist Students seeking a career as a:

- ⇒ Trade Assistant
- ⇒ Carpenter
- ⇒ Cabinetmaker / Joiner
- ⇒ Shopfitter
- ⇒ Painter or Plasterer
- ⇒ Tiler
- ⇒ Bricklayer
- ⇒ Roof Tiler
- ⇒ Stonemason

**Pathway Options**

After completion of Certificate I in Construction, Students may consider further post graduate study in:

- ◇ Certificate III in Carpentry
- ◇ Certificate III in Joinery
- ◇ Certificate III in Shopfitting
- ◇ Certificate III in Wall & Floor Tiling
- ◇ Certificate III Bricklaying / Blocklaying
- ◇ Certificate III in Painting & Decorating

*Information correct at time of printing. \* Course fees are approximate and yet to be confirmed.*

**CERTIFICATE II in PLUMBING**

**(11054NAT)**

**QCE Points 4**

Course Delivered by TAFE Queensland (RTO code: 0275)



**1 year** – 80 hours mandatory Vocational Placement is built into the program and must be completed to be awarded the qualification.

This course is offered as a prevocational program for students focused on an apprenticeship as their future pathway. Students will develop skills in this employer standard pre-apprenticeship. With a strong focus on safe plumbing practices, students will learn how to operate hand and power tools, read plans and perform basic welding and plumbing installation techniques. A General Safety Induction (White Card) is delivered in this course which is an industry requirement to work on any Queensland construction site.

The course includes introductory competencies included in further Plumbing qualifications and includes:

- CPCPCM2043 Carry out WHS requirements
- ASBWA201 Asbestos awareness in the Construction Industry
- CPCCWHS2001 Apply WHS requirements, policies and procedures in the construction industry Core
- CPCCWHS1001 Prepare to work safely in the construction industry
- CPCPCM2046 Use plumbing hand and power tools
- CPCPCM2054 Carry out simple concreting and rendering
- CPCPCM3023 Fabricate and install non-ferrous pressure piping
- CPCPCM2052 Weld mild steel using oxy-acetylene equipment
- CPCPCM2049 Cut using oxy-acetylene equipment
- CPCPCM2048 Cut and join sheet metal
- CPCPCM2012 Work safely at heights
- CPCPCM2008 Erect and dismantle restricted height scaffolding
- CPCPCM2055 Work safely on roofs
- CPCPCM2045 Handle and store plumbing materials
- CPCPCM2039 Carry out interactive workplace communication
- CPCPCM2041 Work effectively in the plumbing services sector
- CPCPCM2047 Carry out levelling
- VPC 80 hours



**Course Cost:** SCTTTC fees apply (\*tbc ) \$495 state school students + \$300 co-contribution non state school students. Fees include: Delivery, Extension Learning Program, SWL Support, and Uniform. This course is a subsidised course and only one subsidised course can be taken over the duration of year 11 & 12.

**Career Outcomes**

This course will assist Students seeking a career as a:

- ⇒ Trades Assistant
- ⇒ Apprentice Plumber
- ⇒ Apprentice Gas Fitter
- ⇒ Apprentice Roof Plumber
- ⇒ Apprentice Plumber (Mechanical Services)

**Pathway Options**

After completion of Certificate II in Plumbing Services, Students may consider further post graduate study in:

- ◇ Certificate III in Plumbing
- ◇ Certificate III in Roof Plumbing
- ◇ Certificate III in Gas Fitting
- ◇ Certificate III in Plumbing (Mechanical)

*Information correct at time of printing. \* Course fees are approximate and yet to be confirmed.*

**CERTIFICATE II in AUTOMOTIVE VOCATIONAL PREPARATION (AUR20716) Upgraded release AUR20720 QCE Points 4**

Course Delivered by TAFE Queensland (RTO code: 0275)



**1 year** – Including 80 hours Structured Workplace Learning (SWL) in Automotive Industry

Young people considering a career as an Apprentice or Trainee in the automotive field will develop skills within this course. It may also assist in gaining employment in underbody repair, tyre & brake front end specialist, auto electrical, outboard, motor or motor bike mechanic, spare part sales, general automotive repairs and entry into the armed forces. Focus is on general automotive servicing & environmental and sustainable best practices in the workplace. Students will develop skills by completing the units of competency as nominated by the RTO and listed below. Please note some units may change with introduction of upgraded release AUR20720:

Core Units

- AURAEA002 Follow environmental and sustainability best practice in an automotive workplace
- AURFAA003 Communicate effectively in an automotive workplace
- AURFAA004 Resolve routine problems in an automotive workplace
- AURASA002 Follow safe working practices in an automotive workplace
- AURETR003 Identify automotive electrical systems and components
- AURLTA001 Identify automotive mechanical systems and components
- AURTTK002 Use and maintain tools and equipment in an automotive workplace

Elective Units

- AURETR015 Inspect, test and service batteries
- AURTTJ011 Balance wheels and tyres
- AURTTA027 Carry out basic vehicle servicing operations
- AURTTA005 Select and use bearings, seals, gaskets, sealants and adhesives
- AURTTF001 Inspect and service petrol fuel systems



**Course Cost:** SCTTTC \*fees apply (tbc): \$495 state school students + \$300 co-contribution non state school students.

**Fees include:** Delivery, Extension Learning Program, SWL Support, and Uniform. This course is a subsidised course and only one subsidised course can be taken over the duration of year 11 & 12.

**Career Outcomes**

This course will assist Students seeking a career as a:

- ⇒ Mechanics Assistant
- ⇒ Automotive Mechanic
- ⇒ Motor Mechanic (General)
- ⇒ Light Vehicle Mechanical Technician
- ⇒ Mobile Plant Operators
- ⇒ Diesel Motor Mechanic

**Pathway Options**

After completion of Certificate II in Automotive Servicing, Students may consider further post graduate study in:

- ◇ Certificate III in Light Vehicle Mechanical Technology
- ◇ Certificate III in Motorcycle Mechanical Technology
- ◇ Certificate III in Mobile Plant Technology
- ◇ Certificate III in Heavy Commercial Vehicle Mechanical Technology

*Information correct at time of printing. \* Course fees are approximate and yet to be confirmed.*



**CERTIFICATE III in AVIATION (REMOTE PILOT)**

**(AVI30419)**

**6 QCE points**

Course Delivered by NSTA (RTO Code: 32292)



**1 year** – Structured Workplace Learning —Exposure to industry highly encouraged

This qualification prepares you for a role as a licenced drone pilot and will provide you with the skills, knowledge and licences to operate commercially. This course is also an excellent entry point into the aviation industry as you will be learning the same subjects that pilots of manned aircraft in airlines and the military learn.

The course is a mix of theory and practical flying to ensure you have the skills and knowledge to be employed as a drone pilot. Students study 9 core units and 5 elective units and will develop skills in the following areas:

- AVIF0021 Manage human factors in remote pilot aircraft systems operations
- AVIH0006 Navigate remote pilot aircraft systems
- AVIW0028 Operate and manage remote pilot aircraft systems
- AVIW0004 Perform operational inspections on remote operated systems
- AVIY0052 Control remote pilot aircraft systems on the ground
- AVIY0023 Launch, control and recover a remotely piloted aircraft
- AVIY0053 Manage remote pilot aircraft systems energy source requirements
- AVIY0031 Apply the principles of air law to remote pilot aircraft systems operations
- AVIZ0005 Apply situational awareness in remote pilot aircraft systems operations
- AVIG0003 Work effectively in the aviation industry
- AVIZ0004 Maintain security awareness and vigilance in an aviation workplace
- AVIY0027 Operate multi-rotor remote pilot aircraft systems
- AVIH0008 Operate remote pilot aircraft systems extended visual line of sight (EVLOS)
- AVIW0008 Conduct aerial search using remote pilot aircraft systems

**Course Cost:** SCTTTC \*fees apply (tbc): \$395 state school students + \$300 co-contribution non state school students.

**Fees include:** Delivery, Extension Learning Program, SWL Support, and Uniform.

This course is a subsidised course. Only one subsidised course can be taken over the duration of year 11 & 12.

### Study pathways

Upon successful completion of the Certificate III in Aviation (Remote Pilot) AVI30419, there are a number of career pathways you could continue to study and follow such as:

- ◊ Photography
- ◊ Cinematography
- ◊ Public safety and emergency services,
- ◊ Aerial surveying - mining and resource sectors.
- ◊ Federal, State and Local Government agencies Specialist civil and military roles



Information correct at time of printing. \* Course fees are approximate and yet to be confirmed.

## CERTIFICATE IV in Crime and Justice (10283NAT)

(RTO – Unity College - 32123)



NATIONALLY RECOGNISED  
TRAINING

**QCE  
Credit  
Points - 8**

Certificate IV in Crime and Justice		Duration:	2 years
<b>Qualification description:</b>	<p>Certificate IV in Crime and Justice is an accredited course. The Certificate IV in Crime and Justice is designed by justice professionals for people who would like to achieve employment in the criminal justice system and wish to develop a deeper understanding of the justice system.</p> <p>Aims: The Certificate IV in Crime and Justice course is designed to</p> <ul style="list-style-type: none"> <li>provide students with a broad understanding of the justice system</li> <li>develop the personal skills and knowledge which underpin employment in the justice system.</li> </ul>		
<b>Entry requirements:</b>	<p>Academic - There are no formal entry requirements for this course. It is recommended that students have a pass in Year 10 English to demonstrate sufficient spoken and written comprehension to successfully complete all study and assessment requirements.</p> <p>Attitude – students need to demonstrate independent learning skills</p>		
<b>Qualification packaging rules:</b>	To attain this certificate, 10 units of competency (6 core and 4 elective) must be completed.		
<b>Units of Competency delivered:</b>	<b>Unit Code</b>	<b>Unit Name</b>	
	1. CJSKOM401	Provide information and referral advice on justice-related issues	
	2. CJSDCP402	Prepare documentation for court proceedings	
	3. CJSSJI403	Analyse social justice issues	
	4. BSBINS401	Analyse and present research information	
	5. PSPREG003	Apply Regulatory Powers	
	6. BSBLEG421	Apply understanding of the Australian Legal System	
	7. BSBLDR414	Lead team effectiveness	
	8. PSPREG010	Prepare a brief of evidence	
	9. BSBLEG523	Apply legal principles in tort law matters	
	10. BSBPEF402	Develop personal work priorities	
<b>Learning experiences:</b>	<p>Content is delivered in a classroom environment through Legal Studies/Certificate IV Crime and Justice classes or via an online plus face-to face option. Course content provided by the trainer and assessor. This can be in the format of online reading and activities, whole day workshops, 3 x compulsory after school workshops with industry professionals</p> <p><b>Technology required: access to the internet</b></p>		
<b>Assessment:</b>	<p>Evidence contributing towards competency will be collected throughout the program. This process allows a student's competency to be assessed in a holistic approach that integrates a range of competencies. Evidence is gathered through the following; Written projects, Online quizzes, Observation of skills, Oral and written questions.</p>		
<b>Pathways:</b>	<p>The Certificate IV in Crime and Justice is recommended for students looking to gain employment or further study opportunities in justice and law related fields such as the police service, justice related occupations, corrective services, courts, legal offices, customs service, security industry and private investigations.</p>		
<b>Course Costs:</b>	\$700 up-front fee.		
<b>Further information</b>	<p>Refund Policy: Refund for students exiting a certificate course is on prorata basis related to the unit/s of competency covered (less a \$50.00 administration fee). Students must have evidence of the reason/s why exit from the course is being sought (e.g. a medical certificate or show extreme personal hardship). Applications for refund are made to the Unity College Principal and are at the discretion of the Principal.</p>		

# CERTIFICATE II IN AUTOMOTIVE VOCATIONAL PREPARATION

## Certificate II in Automotive Vocational Preparation

Career Employment Australia Ltd (RTO #0104) are excited to be offering a Certificate II in Auto-motive Vocational Preparation (AUR20716) and are looking for students that may wish to pursue this career path. This course offers graduates the opportunity to gain credit for competencies towards relevant apprenticeships in a wide range of automotive occupations.

The course consists of twelve subjects altogether. Seven of which are core units and five that are elective units.

On successful completion of the course students will have the basic skills and knowledge required to carry out automotive workplace tasks safely and effectively. Students will gain an under-standing of potential employment pathways and be well situated to enhance their skills through further study or an apprenticeship.

### COURSE DETAILS

CERTIFICATE II IN AUTOMOTIVE VOCATIONAL PREPARATION - AUR20716

**Cost:** The program is proudly funded by the Queensland Government under the VETiS (VET in Schools) initiative. No student or school contributions are required (subject to eligibility criteria being met).

**Attendance:** Students will be required to attend each Friday of school terms 2 and 3 commencing week 1 of term 2, 2023, 8:30 am to 2:30 pm.

**Location:**

Unit 1 /19 Windsor Road Burnside 4560.

**How To Enrol:**

Complete an enrolment form and email it to Sam Costa email: [samc@ceagroup.com.au](mailto:samc@ceagroup.com.au)

**Further Information:**

Sam Costa Mob: 0408 078 272



### COURSE SUBJECTS

Identify Automotive Electrical Systems and Components  
AURETR003

Identify Automotive Mechanical Systems and Components  
AURLTA001

Use and Maintain Tools and Equipment in an Automotive Work-  
place  
AURTTK002

Follow Environmental and Sustainability Best Practice in an Auto-  
motive Workplace  
AURAEA002

Communicate Effectively in an Automotive Workplace  
AURAF A003

Resolve Routine Problems in an Automotive Workplace  
AURAF A004

Follow Safe Working Practices in an Automotive Workplace  
AURASA002

Identify Select and Use Low Voltage Electrical Test Equipment  
AURETK001

Remove and Tag Automotive Electrical System Components  
AURETR001

Solder Electrical Wiring and Circuits  
AURETR006

Clean Vehicles  
AURVTA005

Inspect Test and Service Batteries  
AURETR015


# CERTIFICATE II IN PLUMBING - 52887WA

## Certificate II in Plumbing

Wynnum Manly Employment and Training - WYNNMET (RTO: 0677) are excited to be offering a Certificate II in Plumbing course and are looking for students that may wish to pursue a plumbing or construction career. This course offers graduates the opportunity to gain credit for competencies towards apprenticeships in plumbing and many other construction trades.

The course consists of eighteen subjects. On successful completion of the course students will have the basic skills and knowledge required to perform plumbing and construction work tasks safely and effectively. Students will gain an understanding of potential employment pathways and be well situated to enhance their skills through further study or an apprenticeship.

## Course Subjects

- ASBAWA201 - Practice asbestos awareness in the construction industry
- CPCCCM2008 - Erect and dismantle restricted height scaffolding
- CPCCCM2012 - Work safely at heights
- CPCCWHS1001 - Prepare to work safely in the construction industry
- CPCCWHS2001 - Apply WHS requirements, policies and procedures in the construction industry
- CPCPCM2039 - Carry out interactive workplace communication
- CPCPCM2041 - Work effectively in the plumbing and services sector
- CPCPCM2043 - Carry out WHS requirements
- CPCPCM2045 - Handle and store plumbing materials
- CPCPCM2046 - Use plumbing hand and power tools
- CPCPCM2047 - Carry out levelling
- CPCPCM2048 - Cut and join sheet metal
- CPCPCM2049 - Cut using oxy acetylene equipment
- CPCPCM2052 - Weld mild steel using oxy-acetylene equipment
- CPCPCM2054 - Carry out simple concreting and rendering
- CPCPCM2055 - Work safely on roofs
- CPCPCM3023 - Fabricate and install non-ferrous pressure piping
- HLTAID011  Provide First Aid



## Course Details

CERTIFICATE II IN PLUMBING—52887WA

**Cost:** The program is proudly funded by the Queensland Government under the VETiS (VET in Schools) initiative. No student or school contributions are required (subject to eligibility criteria being met).

**Attendance:** Students will be required to attend one day per week for approximately 35 weeks. Course will commence week five, term one of the 2023 school year.

**Location:** Unit 1 /19 Windsor Road, Burnside 4560.

**How To Enrol:** Talk to your guidance officer, career counsellor or vocational education coordinator. Course commencement dates and training application forms will be available at the beginning of the 2023 school year.

### Further Information:

Steven Leavy Mob: 0424 539 561, Email: [stevenl@ceagroup.com.au](mailto:stevenl@ceagroup.com.au)

# CERTIFICATE I IN CONSTRUCTION

## Certificate I in Construction

Wynnum Manly Employment and Training - WYNNMET (RTO: 0677) are excited to be offering a Certificate I in Construction course and are looking for students that may wish to pursue a construction career. This course offers graduates the opportunity to gain credit for competencies towards relevant apprenticeships in a wide range of construction occupations.

The course consists of eleven subjects altogether. Eight of which are core units and three that are elective units.

On successful completion of the course students will have the basic skills and knowledge required to perform construction work tasks safely and effectively. Students will gain an understanding of potential employment pathways and be well situated to enhance their skills through further study or an apprenticeship.



## Course Details

CERTIFICATE I IN CONSTRUCTION - CPC10120

**Cost:** The program is proudly funded by the Queensland Government under the VETiS (VET in Schools) initiative. No student or school contributions are required (subject to eligibility criteria being met).

**Attendance:** Students will be required to attend one day per week for 20 weeks. Course commencement dates will be announced at the beginning of the 2023 school year.

**Location:** Unit 1 /19 Windsor Road, Burnside 4560.

**How To Enrol:** Talk to your guidance officer, career counsellor or vocational education coordinator or contact us via the details below.

### Further Information:

Steven Leavy Mob: 0424 539 561  
Email: [stevenl@ceagroup.com.au](mailto:stevenl@ceagroup.com.au)

## Course Subjects

Prepare to Work Safely in the Construction Industry (White Card)  
CPCCWHS1001

Apply WHS Requirements Policies and Procedures  
CPCCWHS2001

Work Effectively and Sustainably in the Construction Industry  
CPCCOM1012

Plan and Organise Work  
CPCCOM1013

Work Safely at Heights  
CPCCCM2012

Undertake Basic Estimating and Costing  
CPCCCM1011

Use Construction Tools and Equipment  
CPCCCM2005

Undertake a Basic Construction Project  
CPCCVE1011

Carry Out Measurements and Calculations  
CPCCOM1015

Apply Basic Levelling Procedures  
CPCCCM2006

Handle Construction Materials  
CPCCCM2004

# CERTIFICATE II in Resources and Infrastructure Work Preparation RII20120

## Certificate II in Resources and Infrastructure Work Preparation RII20120

Wynnum Manly Employment and Training - WYNNMET (RTO: 0677) are excited to be offering a Certificate II in Resources and Infrastructure Work Preparation course and are looking for students that may wish to pursue a civil construction career. This course offers graduates the opportunity to gain credit for competencies towards relevant apprenticeships in a wide range of civil construction occupations.

The course consists of nine subjects altogether. Three of which are core units and six that are elective units.

On successful completion of the course students will have the basic skills and knowledge required to perform civil construction work tasks safely and effectively. Students will gain an understanding of potential employment pathways and be well situated to enhance their skills through further study or an apprenticeship.

## Course Details

CERTIFICATE II IN RESOURCES AND INFRASTRUCTURE WORK PREPARATION RII20120

**Cost:** The program is proudly funded by the Queensland Government under the VETiS (VET in Schools) initiative. No student or school contributions are required (subject to eligibility criteria being met).

**Attendance:** Students will be required to attend one day per week for 20 weeks. Course commencement dates will be announced at the beginning of the 2023 school year.

**Location:** Unit 1 /19 Windsor Road, Burnside 4560.

**How To Enrol:** Talk to your guidance officer, career counsellor or vocational education coordinator. Course commencement dates and training application forms will be available at the beginning of the 2023 school year.

### Further Information:

Steven Leavy Mob: 0424 539 561

Email: [stevenl@ceagroup.com.au](mailto:stevenl@ceagroup.com.au)



## Course Subjects

Prepare to work safely in the construction industry (White Card)  
CPCWHS1001

Plan and organise work  
RIIBEF201E

Carry out measurements and calculations  
RIICCM201E

Communicate in the workplace  
RIICOM201E

Identify and assess environmental and heritage concerns  
RIIENV201E

Conduct local risk control  
RIIRIS201E

Handle resources and infrastructure materials and safely dispose of nontoxic materials  
RIISAM201E

Use hand and power tools  
RIISAM203E

Work safely and follow WHS policies and procedures  
RIIWH5201E



# School to work pathway

Year 10 & 11 students

Certificate II in Aircraft Line Maintenance MEA20518



NATIONALLY RECOGNISED  
TRAINING

RTO No. 30770



# A career in aviation can take you around the world

Aviation is a fun and exciting career path, offering a great lifestyle with opportunities to travel.

This school pathway program is the perfect introduction for anyone with a passion for aviation. After you finish the course, you will be well prepared for any further study or vocational training, including aircraft maintenance engineering.

No aircraft leaves the ground without being checked by an engineer. Being an aircraft maintenance engineer means working on the most exciting and advanced technology in the world. It's a hands-on and extremely rewarding career path where you literally see your hard work take off.

Core Units	Unit Title
1	MEA107 Interpret and use aviation maintenance industry manuals and specifications
2	MEA117 Apply self in the aviation maintenance environment
3	MEA119 Perform administrative processes to prepare for certification of civil aircraft A level line maintenance
4	MEA154 Apply work health and safety practices in aviation maintenance
5	MEA155 Plan and organise aviation maintenance work activities
6	MEA156 Apply quality standards during aviation maintenance activities
7	MEA157 Complete aviation maintenance industry documentation
8	MEA158 Perform basic hand skills, standard trade practices and fundamentals in aviation maintenance
9	MEA264 Remove and install aircraft electrical/avionic components during line maintenance
10	MEA265 Remove and install general aircraft electrical hardware
11	MEA295 Use electrical test equipment to perform basic electrical tests on aircraft components
12	MEA344 Remove and install aircraft components
13	MEA345 Perform scheduled line maintenance activities on gas turbine engine fixed wing aircraft
14	MEA418 Perform basic repair of aircraft internal fittings during line maintenance
15	M5MENV272 Participate in environmentally sustainable work practices

## KEY INFORMATION

- ✔ Available to Year 10 & 11 students
- ✔ Gain up to 4 QCE points
- ✔ 18 months duration
- ✔ Single days during the year

## CAREER PROSPECTS

- ✔ Apprenticeship
- ✔ Aircraft Line Maintenance Engineer (Qualified)

## LOCATIONS

- ✔ Brisbane, Sunshine Coast and Cairns
- ✔ Public transport to the door

## FUNDING

This course is funded by the Queensland Government under the Certificate 3 Guarantee, delivered as a VET in Schools program, in conjunction with all applicable secondary schools.

For further information, please contact your VET coordinator or Industry Liaison Officer.



SCAN THE QR CODE FOR MORE INFORMATION:



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# Factsheet - Partnership with Schools Program



## MEM30505 Certificate III in Engineering – Technical

TAFE Queensland (RTO Code 0275) and St John's College - Nambour have entered into a Third Party Agreement to partner delivery of this course to students. Under this partnership, TAFE Queensland is the Registered Training Organisation (RTO) and St John's College - Nambour will conduct all training and assessment on behalf of TAFE Queensland. TAFE Queensland is responsible for monitoring the quality of the training and assessment services and will issue the TAFE Queensland certificate to students on completion.

COURSE DETAILS				
Subject type:	VET Qualification	Duration:	4 Semesters	QCE credits: 5
Qualification description	<p>MEM30505 Certificate III in Engineering – Technical is a nationally recognised qualification designed to give students an introduction to the manufacturing and engineering industry. This course gives students the skills and knowledge required to perform a range of practical skills in the areas of 2D and 3D detail drawings, AS1110 drawing standards and bills of material, print (paper and 3D), plot and email data and managing CAD (computer-aided design) symbol libraries.</p> <p>Career pathways include:</p> <ul style="list-style-type: none"> <li>• Designer</li> <li>• CAD Draftsperson/operator</li> <li>• Technical Officer in engineering / construction</li> </ul>			
Entry requirements and pre-requisites	Entry-level course. There are no entry requirements for this qualification. Pre-requisite units are required. Refer to the table below for pre-requisite units.			
Qualification rules	<p>A total of 10 units must be completed:</p> <ul style="list-style-type: none"> <li>• 3 core units of competency</li> <li>• 7 elective units of competency</li> </ul>			
CORE AND ELECTIVE UNITS				PRE-REQUISITE UNITS
Year 1 Semester 1	MEM16006A	Organise and communicate Information	Core	
	MEM16008A	Interact with computing technology	Core	
	MEM30031A	Operate computer-aided design (CAD) system to produce basic drawing elements	Elective	
Year 1 Semester 2	MSAENV272B	Participate in environmentally sustainable work practices	Core	
	ICPPTD302	Set up and produce 3D print	Elective	
	MEM12023A	Perform engineering measurements	Elective	
Year 2 Semester 1	MEM30032A	Produce basic engineering drawings	Elective	
	MEM30033A	Use computer-aided design (CAD) to create and display 3-D models	Elective	
Year 2 Semester 2	MEM09002B	Interpret technical drawings	Elective	
	MEM09202A	Produce free hand sketches	Elective	
Proposed unit changes	Not applicable			

# Factsheet - Partnership with Schools Program



Learning experiences	<ul style="list-style-type: none"> <li>• Classroom and workshop</li> <li>• Mode of delivery – a blend of theory and practical activities using classroom resources in conjunction with online TAFE Queensland Connect learning management system where it is available.</li> <li>• Students must use personal protective equipment (PPE) for practical activities. The school will advise students of any compulsory PPE that will need to be provided by the student.</li> </ul>
Assessment	<p>Assessment is competency based because it is directly related to work. Students must demonstrate knowledge and skills to the standard of performance required in the workplace. Therefore, no levels of achievement are awarded. Assessment methods include:</p> <ul style="list-style-type: none"> <li>• Observation and oral questioning; and</li> <li>• Work samples / projects; and</li> <li>• Written assessment; and/or</li> <li>• Online assessment via the TAFE Queensland Connect learning management system.</li> </ul>
Further study options	<ul style="list-style-type: none"> <li>• Certificate III (apprenticeship) in a specialist manufacturing or engineering area</li> <li>• Certificate IV in Engineering</li> <li>• Certificate IV in Engineering Drafting</li> <li>• MEM50212 Diploma in Engineering</li> <li>• MEM60112 Advanced Diploma in Engineering</li> </ul> <p>Students will receive credit for equivalent competencies when completing further studies, such as in a related apprenticeship course.</p>
Fees	<p>This course does not qualify for VETIS funding. Students who do this course as part of their senior studies will not pay tuition fees to TAFE Queensland. The school will advise if materials fees are payable to the school prior to commencement of the program.</p>
Student support	<p>Contact the school's Head of Senior Schooling or VET Coordinator for information about support services provided during the course, including language, literacy and numeracy, assistive technology, additional tutorials and assistance in using technology for online delivery components. Students will be provided with access to further information via TAFE Queensland's website, TAFE Queensland's Connect (Online) site or via the school prior to enrolment.</p>
Third Party Agreement	<p>This is a two year course. The school will ensure that the students under this qualification will be provided with the opportunity to complete the course in line with TAFE Queensland policies and procedures. Students who successfully finish the course will be issued with a nationally recognised Qualification by TAFE Queensland as the RTO. Students who achieve at least one unit (but not the full qualification) will receive a Statement of Attainment on request.</p> <p>This information is correct at time of publication 09 February 2021 but is subject to change.</p>