



# St John's College, Nambour

## Student Place Holding Policy & Fees for 2023

Dear Parents and Carers,

St John's College understands that some families choose to travel for work or other reasons for extended periods during a school year. We strongly encourage families to arrange holidays and trips during the designated school holiday periods.

In these situations, where a parent or caregiver wishes to keep their students position the College available for their return, certain costs will be charged. The amount charged will cover the cost of the budgeted expenses incurred by the college during the student/s absence.

The fees to hold a students place for the duration of the absence will be charged pro-rata on the following basis:

- Tuition Fee - waived for the absence.
- Capital Levy - waived for the absence.
- P&F Levy - charged on a pro-rata basis.
- Student Levy - charged on a pro-rata basis.

For example, the holding fee for a term for a Year 9 student in 2023 would be as follows:

Tuition Fee - Waived (usually \$590.50)

Capital Levy - Waived (usually \$185)

P&F Levy - \$32.50

Student Levy - \$440

Total Holding Fee for 1 Term (Grade 9 Student) - \$472.50

Please note that the final decision to hold a place rests with the Principal. Consideration will be given to the length of the break, the nature of the leave, the year level the student is in, the time the student has been at the college, and the number of previous leave occurrences.

**Please contact the finance team if you require any assistance.**

Kind regards

**Mark Maguire**  
**Business Manager**  
**07 5441 5666**