

Policy on Unauthorised Student Driving to Events



Purpose:

To ensure the safety and well-being of all students, this policy outlines the consequences for students who drive to school-sanctioned events without proper authorisation.

Scope:

This policy applies to all students participating in school-sanctioned events for St John's College during school hours.

Policy Statement:

Students who drive to school-sanctioned events without prior authorisation from the school administration and parental permission, will be prohibited from participating in the event.

Procedures:

1. Authorisation Process:

- In extenuating circumstances, students wishing to drive to a school-sanctioned event must obtain written permission from their parent addressed to administration prior to the event.
- An email requesting permission should be submitted at least three days prior to the event outlining the circumstances and noted on the parent slip.
- The administration will review the request and provide written authorisation if approved.

2. Notification of Unauthorised Driving:

- If a student is found to have driven to an event without school authorisation, the coaching staff will notify the student that they are not allowed to participate in the event
- They will also notify the Sport's Office who will inform the parents

3. Consequences:

- Students who drive to events without school authorisation will be prohibited from participating in the event.
- Repeated violations may result in further disciplinary action, including suspension from future events, extracurricular activities and may include formal sanctions as per behavioural support processes at the College.

4. Reinstatement:

- Repeat offenders who have been prohibited from participating in an event due to unauthorised driving must meet with the Sport administration to discuss the violation and must demonstrate understanding of the policy and agree to adhere to it in the future.

Responsibilities:

- **Sport Administration:** Ensure that the policy is communicated to all students, parents/guardians, and coaching staff. Handle authorisation requests and notifications.
- **Coaching staff:** Enforce the policy and support the student's compliance with the authorisation process.
- **Students:** Adhere to the terms of the policy and obtain proper authorisation before driving to events.

Review and Amendments:

- This policy will be reviewed and amended as necessary to ensure its effectiveness and relevance.